



HOW TO ACCESS DOCUMENTS AND PLACE AN ORDER

- The main documents relating to our Laptop Program are:
 - 2017 Student Laptop Program - Overview
 - Student Laptop Program Information Booklet and Acceptable Use Agreement– The last page of this document is the *The Internet and Student Laptop Acceptable Use Agreement* which must be signed by you and your daughter and returned to us before her laptop can be used at school.
- Electronic copies of these documents are available through:
 - Compass/Community/School Documentation/Student Laptop Program
 - The College webpage <http://www.pvgc.vic.edu.au>
Go to Student Learning/Student Laptop Program.
- Compass and the College website contain a direct link to the order portals for *Learning with Technologies* (LWT) and *Edunet*. These companies are working with the College to provide laptops which are of good quality and meet our minimum specifications.
 - **Ordering from LWT** – To ensure that your **ACER Travelmate B117** laptop is ready for collection from the College before the start of Term 1, you must place your order by **Wednesday, November 30**. Orders will be accepted after that date, but may not be ready for collection before the start of Term 1.
 - **Ordering from Edunet (access code is PVGC2016)** - To ensure that your Apple **Macbook Air** laptop is ready for collection from the College before the start of Term 1, you must place your order by **Wednesday, December 7**. Orders will be accepted after that date, but may not be ready for collection before the start of Term 1.
- If you decide to buy a laptop over the counter from a retail shop, you must still read, sign and return *The Internet and Student Laptop Acceptable Use Agreement*.

Please read through the documents carefully before you sign and return *The Internet and Student Laptop Acceptable Use Agreement* to the Administration Office by:

- December 6 for Grade 6 students (Year 7, 2017)
- November 4 for students currently in Years 7 and 8

Ms Campione
Assistant Principal